



**Central Oregon Airshow, Inc.**  
**Friday and Saturday August 24 & 25, 2018**

**Commercial Food Vendor Application**

[CascadeAirShow@gmail.com](mailto:CascadeAirShow@gmail.com) or 541-475-0155

Business or Vendor Name: \_\_\_\_\_

Contact Person Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_

Email: \_\_\_\_\_

Contact Person at Event: \_\_\_\_\_

Phone Number of Contact Person at Event: \_\_\_\_\_

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**Tent Space Pricing**

- 15' X 15'      \$250.00
- 15' X 20'      \$300.00
- 20' X 20'      \$350.00
- Other Sizes      Price Upon Request (\$250.00 Minimum)

**Trailer / Food Truck Pricing**

- 20' and Under      \$300.00
- 21' to 30'      \$400.00

**Electrical Power Pricing (Based on Availability)**

- 20 Amp / 120 Volt Power      \$50.00
- 50 Amp / 240 Volt Power      \$75.00

Total Food Vendor Fees: \$ \_\_\_\_\_

**Vendor Signature:** \_\_\_\_\_ **Dated:** \_\_\_\_\_

## Food Vendor Agreement Detailed Information Sheet

**INSURANCE:** Food vendors must provide proof of commercial liability insurance in the amount of \$1,000,0000 adding the Central Oregon Airshow, Inc. DBA the Airshow of the Cascades, Berg Air and the City of Madras as additional insured.

Non-Profit organizations may be exempt from the insurance requirement at the sole discretion of the airshow.

### AGREEMENT FOR SPACE

- Vendors shall abide by the terms and conditions which may be amended and updated on merchandising booth agreement or supporting documentation, or on website. Vendors will conform to all space sizes allocated and agreed to.
- Full payment and insurance certificate must accompany completed/signed original agreement. A detailed description of the service or products you plan to sell must be listed on the agreement to insure no conflicts with any other vendor exclusive agreements.
- Agreements that are incomplete, do not include payment or insurance certificate, or are not signed will not be processed until all items are fulfilled.
- A \$100 Deposit is required on all applications. Deposits can be made anytime to show your interest in being a vendor accompanied by a complete application. Space will be allocated on a first come-first-serve basis, it is recommended you make application early.

Full payment and insurance is due per the terms below. Deposits will be refunded after the airshow no later than September 30<sup>th</sup>. Vendors may forfeit the deposit should they violate rules per this agreement. The deposit is to help assure compliance with airshow policies.

- Agreement, full payment and Insurance certificates must be received prior to June 1, to allow for logistics planning. Space is allocated on a “first come basis” with a completed agreement, paid in full with insurance certificates. The Central Oregon Airshow, Inc. will attempt to accommodate each applicant’s preferred location. However, if booth choice by applicant is unavailable, the Central Oregon Airshow, Inc. will assign the best available space.
- The Central Oregon Airshow, Inc. reserves the right to deny any agreement or limit products sold which are in conflict with other agreements, contracts or deemed inappropriate for the event.
- Vendors must purchase water that will be sold from the Airshow of the Cascades. NO water will be allowed to be sold that has not been purchased from the airshow.

Vender Initial: \_\_\_\_\_

**Agreements should be mailed or emailed to the following:**

**CascadeAirShow@gmail.com**

**Airshow of the Cascades**

**Vendor Application**

**380 SW 5<sup>th</sup> Street, Suite #224**

**Madras, OR 97741**

**541-475-0155 (message phone)**

**REFUND POLICY**

- If all or any portion of the Airshow is cancelled due to inclement weather, wind, fire, smoke or for any reason beyond the control of the Central Oregon Airshow, Inc., no refunds will be given for tickets, sponsorships or vendors spaces purchased. Any monies so paid or other consideration given may be considered a tax-deductible contribution to the Central Oregon Airshow, Inc. a 501(c)(3) charitable organization.
- The Airshow schedule and aircraft participating are subject to change and availability. No refunds will be given due to the failure of any acts or aircraft to appear or participate.
- Requests for a refund by a vendor must be made in writing or email. Requests for refunds prior to June 30 receive a 100% refund. Requests prior to July 31 receive a 50% refund. Those canceling in August will not receive a refund.

**SET UP, TEAR DOWN and OTHER INFORMATION**

- Vendor Booth setup shall be between the hours of 2:00 pm and 6:00 pm Thursday the day prior to the show and 8 am and Noon Friday the day of the show. Vendors my stage vehicles in approved vendor parking areas on Wednesday if needed.
- All vendors must be open on Friday between 2 pm and 10 pm and Saturday 9 am and 4 pm. No taking down of booths will be allowed prior to 4 pm on Saturday. Vendors are not allowed to leave and return between Friday and Saturday, they must remain for both days.
- No vehicles shall be allowed next to or adjacent to the booths. Vehicles shall be parked in approved vendor parking or the main parking lots while the gates are open. Drop off of supplies should be completed prior to the gates opening each day.
- Vendor supplied tents or trailer must be properly secured for the safety of everyone. Tents must be staked or secured with water barrels, and must be fire retardant. Water is available on site for filling barrels. No stakes can be put into the asphalt, concrete or tarmac. Any booth that is deemed not safe will be required to be removed from the airport or made to be safe at the discretion of the Central Oregon Airshow, Inc.

Vender Initial: \_\_\_\_\_

- No driving on the tarmac is allowed until it is cleared of airshow guests. All trailers, tents and booths must be off the field by Sunday at noon. This area becomes an active airfield & all equipment must be removed. If needed, you can drop a trailer off in the outside parking lot area. Please dispose of all trash in trash collection sites and clean up your exhibit space.
- Vendor shall assume full responsibility for the security of their assets.
- No smoking allowed inside airport fenced grounds, explosives, flammables, or other dangerous items will not be allowed in exhibit area. You will be in on an active airport environment with many flammable fuels in the vicinity (also refer to restricted items). All Tent displays will be made of fire retardant material.
- Vendors must capture all gray water, grease, oil and dispose it properly. No dumping on the tarmac is allowed.
- Vendors must provide extensions cords required to access the power supply. A minimum of 100' / 14 gauge cord is recommend, consideration should be given to the size required to carry the amp's and voltage.
- Generators must be muffled or of the quite models (Honda, Yamaha or comparable).

#### **VENDOR WRISTBANDS and PARKING**

- Each booth will receive two (2) vendor wristbands for the weekend. Additional wristbands can be purchased at Guest Services for \$10, valid for the weekend. Vendor wristbands are valid only for people working in your booth and must be worn.
- One (1) vendor parking pass will be issued to each vendor. Parking is extremely limited, parking is primarily for restocking. Additional free parking is available in the general parking lots in the area.
- No parking by vendors is allowed adjacent to the booths. All vehicles must be moved to the designed parking area during the hours the gates are open, no exceptions. Violators will be towed. All stocking of the booths must occur before or after the gates open or close.

#### **LEGAL STUFF**

- If any part of this agreement shall prove to be invalid or void, it shall in no matter affect or impair any of the remaining provisions of this application/contract which can be given effect without the invalid or void part.

Vender Initial: \_\_\_\_\_

- The Central Oregon Airshow, Inc. reserves the right in its sole and absolute direction to bar any exhibit, booth, vendor, person, or entity that is not in keeping with the character and purpose of the Airshow, as determined solely and exclusively by the Central Oregon Airshow, Inc.
- Central Oregon Airshow, Inc. may limit or terminate Vendor’s activities and/or remove Vendor from the premises at the sole discretion of the Central Oregon Airshow, Inc. at any time without any liability to the Vendor. Vendor’s sole remedy for any breach of this agreement or any injuries or damages suffered by Vendor shall be an amount not to exceed the amount paid by Vendor under this agreement. As a condition of this agreement, Vendor covenants and agrees never to assert any claim or seek any damages against Central Oregon Airshow, Inc. or its employees and agents and all provisions of this agreement shall inure to the benefit of Central Oregon Airshow, Inc. Vendor releases and shall hold harmless the Central Oregon Airshow, Inc and the Airshow of the Cascades and its agents from all liability for injury, damages or loss to persons or property sustained in connection with Vendor's presence or participation at the Central Oregon Airshow, Inc DBA Airshow of the Cascades.
- The Central Oregon Airshow, Inc. does business using a DBA the Airshow of the Cascades.

Vendor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**List of items to be sold (all efforts are made to reduce duplication on most items, this helps each vendor have a profitable show. Some items are duplicated due to demand).**

- |          |           |
|----------|-----------|
| 1. _____ | 10. _____ |
| 2. _____ | 11. _____ |
| 3. _____ | 12. _____ |
| 4. _____ |           |
| 5. _____ |           |
| 6. _____ |           |
| 7. _____ |           |
| 8. _____ |           |
| 9. _____ |           |

<b>For More Information Contact:</b>	
<a href="mailto:CascadeAirShow@gmail.com">CascadeAirShow@gmail.com</a>	
Kelly Kingsbury	541-475-0155
Kaitlyn Kingsbury	541-475-0155
Leave Message Please	